



## Stoner's Glen Homeowner's Association Policies, Rules and Regulations Procedure

Policy Number: **2013-00-02 Rev 1**

SUBJECT: Unit Outside Signs

HOA Board Approval Date: **12/16/2015**

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### I. GENERAL:

The following described policy was adopted by the Stoner's Glen Homeowner's Association (**HOA**) Board on the indicated date and applies to all Unit Owners and/or Unit Occupants within the Stoner's Glen community from this date forward and replaces any previous revisions of this policy or previously stated, written and verbal policies published, distributed and/or in effect.

### II. PURPOSE

The purpose of this policy is to establish a uniform, and consistent policy governing the scheduling, frequency, and appropriate signage placed outside a unit or on Stoners Glen common ground for the following situations and/or conditions:

- A. Estate and/or Moving sale within the Stoner's Glen community
- B. Real-estate signs of units being sold within the Stoner's Glen community
- C. Security signs designating the unit has security surveillance within the Stoner's Glen community
- D. Annual Stoners Glen Community Yard Sale
- E. Property Management Company Sign

No other type of signage will be allowed without prior Board approval.

### III. FREQUENCY:

- A. It is the policy that a Unit Occupant may conduct no more than one (1) Estate or one (1) Moving sale during their residency in Stoner's Glen *HOA community*. The choice must be made by the Unit Owner or the Unit Owner's Heirs to either conduct an Estate Sale or a Moving Sale, but ***not*** both.
- B. It is the policy that a Unit Owner or Unit Owner's Heirs may place a "For Sale" sign outside the front of their unit when that unit is being placed on market for re-sale.
- C. It is the policy that a Unit Owner will be allowed to place a sign indicating that the unit is protected by a monitoring security service.
- D. It is the policy that a Unit Owner or Occupant may place a Yard Sale sign in front of their unit on the day of our Stoner's Glen Semi Annual Yard Sale. The Stoner's Glen HOA will place a Community Yard Sale sign at the Stoner's Glen Community entrance seven (7) days prior to the sale date.

#### IV. SIGNAGE:

- A. **Estate or Moving Sale Sign:** Only one (1) neatly lettered and professional appearing sign may be used at the unit location. A sign may be placed at the Stoners Glen entrance five (5) days prior to the start date of the sale. A directional sign may be placed at Stoners Glen Drive & Stoners Glen Court and/or at Stoners Glen Court & Wiles Court intersections on the days of the sale, only. All signs are to be no greater in size to that of a traditional Realtor's sign. Signs larger than a traditional Realtor's sign will not be considered acceptable and will be immediately removed. All signs must be removed immediately after the sale.

**For Sale Sign:** Only one (1) neatly lettered and professional appearing sign may be used at the unit location. During an "Open House" a sign may be placed at the Stoners Glen entrance the day of the open house, only. A directional sign may be placed at Stoners Glen Drive & Stoners Glen Court and/or at Stoners Glen Court & Wiles Court intersections on the day of the "Open House," only. All "Open House" signs must be removed immediately after the "Open House". These signs are to be no greater in size to that of a traditional Realtor's sign. Signs larger than a traditional Realtor's sign will not be considered acceptable and will be immediately removed.

**Security Sign:** Only one (1) neatly lettered and professional appearing sign may be used. This sign must be no larger than 12" x 12" in size. Signs larger than this size will not be considered acceptable and will be immediately removed.

**Yard Sale Sign:** Only one (1) neatly lettered and professional appearing sign may be used. This sign is to be no greater in size to that of a traditional Realtor's sign. Signs larger than a traditional Realtor's sign will not be considered acceptable and will be immediately removed. All signs must be removed immediately after the sale.

- B. All signs must be placed in the front grass area of the unit and immediately adjacent to the occupant's driveway except for the security sign. The security sign must be placed next to the front porch steps or next to garage in the mulch areas.
- C. Signs may **not** be placed in any other area of the Stoners Glen community except as indicated in this Policy Procedure.
- D. Because of safety concerns, **no** sign, of any type or description, may be placed in the area between the sidewalk and the curb.

#### V. NOTIFICATION:

- A. A Unit Owner or Unit Owner's Heir must notify in writing any member of the Board of their desire to have either an Estate or Moving sale along with the desired date of the sale at least seven (7) days prior to the sale date.
- a. In the unlikely event that unusual circumstances cause the Unit Owner or Unit Owner's Heir to modify the stated time frame for such sales, the Unit Owner or Unit Owner's Heir, **must** provide the Board with a written request for a modification must fully, and in detail, explain why a modification is desired. This written request must be submitted in sufficient time for the entire Board to discuss the matter, and render a decision, during their next regularly scheduled monthly meeting. These meetings are normally scheduled for the third (3<sup>rd</sup>) Wednesday of each month. Submission of a written request should not be considered an



automatic approval. After discussion by the entire Board, the Board will then either approve, or disapprove the request and notify the Unit Owner or Unit Owner's Heir.

- B. A Unit Owner must notify in writing any member of the Board of their desire to place their unit for sale at least seven (7) days prior to the placing of the "For Sale" sign.

#### VI. REQUESTING A COPY OF THIS POLICY


All Unit Owners and/or Unit Occupants will be furnished one (1) copy of this policy upon approval by the Board. Any additional copies may be requested by submitting a written request to any HOA Board member. The additional copies will incur a cost per page reproduction fee. This Policy Procedure will also be posted on the Stoners Glen website (<http://stonersglenhoa.com/>).


#### VII. RETENTION OF COPIES


A copy of this policy procedure has been attached to the appropriate Board meeting Minutes, filed for inclusion in the Stoner's Glen Governing Documents. A copy has also been placed in a "Policies, Rules and Regulations Procedures" manual available for review by any Unit Owner or Unit Occupant upon request as directed by the Stoner's Glen Covenant and By-Laws.

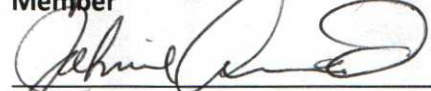
Signed this 16 day of DEC., 2015

  
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President

  
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Secretary

  
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Treasurer

  
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Member

  
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